

People in Action (Yorkshire)

Job description and person specification

Play Fun Learn, Childrens Group Play Worker

Duration:	Fixed term contract until December 2020 (subject to review)
Day:	Sundays (10am – 2pm)
Salary Rate:	£9 per hour
Hours:	4 hours per week (40 weeks per year) ** PLEASE NOTE THIS IS NOT A TERM TIME ONLY POSITION**
Location:	The Vinery Centre, 20 Vinery Terrace, LS9 9LU
Holidays:	5 sessions per year
Responsible to:	Danielle Martin, Project Manager

About People in Action (Yorkshire)

People in Action (Yorkshire) is a thriving Leeds based charity, established in 1983 to benefit people with learning disabilities, difficulties, autism and similar conditions. The charity makes a real difference to the lives of the most vulnerable and socially isolated; inspiring and empowering people to recognise their potential, fulfil their aspirations and lead safer healthier, better connected lives.

The charity provides a range of innovative, inclusive, person centred services which reflect the needs of the people it supports. The activities are wide ranging and include the provision of opportunities for leisure, learning, employment, health, wellbeing and the development of life skills. The range of activities runs from practical courses in employability to social groups that meet in the community to enjoy leisure time together. Through individual care packages the charity also provides practical one to one support tailored to the needs to the individual.

Purpose of the post.

To assist in the delivery of the Play, Fun, Learn sessions, providing inclusive youth-led activities to children with learning disabilities, including autism and Asperger's, aged 8–12 years old. You will be responsible for contributing to the development of activities which meet the outcomes of the project whilst supporting and ensuring the safety and wellbeing of the children during the session.

You will be part of a small team, which includes, 1 group lead and 3 play workers.

Key duties and Responsibilities

- To support and encourage children in the group to participate in the activities.
- Support the group lead in delivering activities and contribute towards ideas.
- To facilitate and carry out support in accordance with each child's risk assessment and individual profiles.
- Encourage and engage our members to meet their needs and aspirations
- To be responsible for reporting any safeguarding concerns to the relevant parties.
- To ensure the social, emotional, communication and physical needs of each young person is met in a manner that is sensitive to the religious, cultural, linguistic and ethnic origins of the individual.
- To use skills to communicate effectively with all members, and ensure an inclusive approach to each young person's individual communication skills.
- To ensure clear communication with members and positive relationships with parents and carers. This includes utilising the young person's communication book.
- To assist with group activities, including external day trips and visits to shops/parks/etc.
- To work as a team to ensure the safety and wellbeing of children at all times.
- To attend all relevant training required for this role.
- To attend any meetings with the Project Manager throughout the 6 month probation process.
- To continuously monitor and collect feedback from the children using creative and inclusive methods.
- To contribute to the promotion and marketing of the project where required.
- Ensure all relevant procedures are fully adhered to including Safeguarding, Health and Safety, Confidentiality and Data Protection.
- To listen and act on any compliments and complaints from stakeholders by taking responsibility for informing the group lead and/or the project coordinator.
- Any other reasonable duties as required

Person Specification

We are looking for a committed and enthusiastic person who has experience of working with children and children who have a learning disability, Autism or complex needs,

All the below are ESSENTIAL criteria for the role;

- Minimum of 6 months experience of working with people with learning disabilities, Autism and complex needs.
- Experience of working with children and young people.
- Experience of managing challenging behaviour and adopting positive behavior strategies with children and young people.
- Confident in following personalised support plans and risk assessments.
- Experience of supporting or providing activities for children with additional needs, which are inclusive, safe, fun and age appropriate.
- Ability to use a variety of communication tools and inclusive methods when working with children.
- Ability to engage and build rapport with children.
- A proactive individual who works well within a team
- Knowledge and commitment to a person-centered approach
- A positive, creative approach towards working with children
- An understanding of safeguarding.
- An understanding of equal opportunities and commitment to inclusion.
- An understanding of health and safety and risk assessments.
- Ability to communicate professionally with parents/carers and colleagues
- An enthusiastic and flexible approach to the post, with a commitment to the group and good time-keeping skills.

This Job Description is not exhaustive. It will be subject to periodic review and may be amended following discussion between the post-holder and employer.

Please see below for the session dates for 2020

1	5th Jan	OPEN
2	12th Jan	OPEN
3	19th Jan	OPEN
4	26th Jan	OPEN
5	2nd Feb	OPEN
6	9th Feb	OPEN
7	16th Feb	CLOSED
8	23rd Feb	CLOSED
9	1st Mar	OPEN
10	8th Mar	OPEN
11	15th Mar	OPEN
12	22nd Mar	OPEN
13	29th Mar	OPEN
14	5th Apr	CLOSED
15	12th Apr	CLOSED/EASTER
16	19th Apr	OPEN
17	26th Apr	OPEN
18	3rd May	OPEN
19	10th May	OPEN/BH
20	17th May	OPEN
21	24th May	CLOSED/BH
22	31st May	CLOSED
23	7th June	OPEN
24	4th June	OPEN
25	21st June	OPEN
26	28th June	OPEN
27	5th July	OPEN

28	12th July	CLOSED
29	19th July	OPEN
30	26th July	OPEN
31	2nd Aug	OPEN
32	9th Aug	OPEN
33	16th Aug	OPEN
34	23rd Aug	CLOSED
35	30th Aug	CLOSED/BH
36	6th Sept	OPEN
37	13th Sept	OPEN
38	20th Sept	OPEN
39	27th Sept	OPEN
40	4th Oct	OPEN
41	11th Oct	CLOSED
42	18th Oct	OPEN
43	25th Oct	OPEN
44	1st Nov	OPEN
45	8th Nov	OPEN
46	15th Nov	OPEN
47	22nd Nov	CLOSED
48	29th Nov	OPEN
49	6th Dec	OPEN
50	13th Dec	OPEN
51	20th Dec	OPEN
52	27th Dec	CLOSED
53	3rd Jan	CLOSED